



BALDWIN COUNTY
SALES, USE & LICENSE DEPARTMENT
P O Box 189
Robertsdale, AL 36567

(251) 928-3002 Eastern Shore
(251) 943-5061 South Baldwin
(251) 937-9561 North Baldwin
(251) 972-6836 FACSIMILE
salesandusetax@baldwincountyal.gov

Dear Baldwin County Festival Participant:

BUSINESS LICENSE

You may be required to purchase a state/county business license for Baldwin County.

Please see the enclosed Vendor Business License Check List enclosed.

If you have questions, please call the number listed on the Business License Check List. You may mail in your application with payment to the address listed on the Business License Check List, or you may go by any of the Baldwin County Probate offices located in Baldwin County to purchase your license.

Failure to obtain a state/county license may result in a citation issued with additional penalty, interest and fees.

Acceptable payment methods are listed at the bottom of Vendor Business License Check List.

SALES TAX

See the reverse side of this letter for the TAX form to be completed to report your sales tax to Baldwin County. Your sales tax payment is due no later than the twentieth (20th) of the month following the event. Please attach your check or money order to the form and return in the enclosed envelope.

WHO FILES: Everyone registered for a booth or making tangibles sales during a festival event held within Baldwin County.

Note: If you had zero sales or did not attend, please complete the tax form noting your particular situation.

PLEASE NOTE:

If you have an individual sales tax account and will be combining these festival sales with your other sales, please list your Baldwin county Tax ID number on the tax form. Also, please include your Social Security or Federal ID number.

If you have questions regarding this tax or need help in computing your tax, please contact this office at one of the numbers listed above.

Office Use Only
Batch # _____
Ck/Cash _____
Amount _____



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Due no later than April 20, 2026

Festival Tax ID #22081 LOC# _____

ELBERTA SAUSAGE FESTIVAL

MARCH 28th, 2026

Refer to letter on reverse side for instructions on completing this form and mailing payment.

Owner Name _____ Phone # _____

Business Name _____ SS# / FEIN# _____

Email: _____

Address _____ City _____ State _____ Zip _____

****I will file these sales on my Baldwin County tax id# _____ . Please complete your sales total for this festival then list the Baldwin County id# in which you will file and pay these taxes.**

****If you are familiar with the My Alabama Taxes electronic filing system, you may submit your payment using the festival number 22081 in the Baldwin County column.**

\$ _____ **LIST Gross Sales-** The sales tax rate for Baldwin County is **3%** and is collected on gross proceeds of all sales of tangible personal property, crafts, furniture, artwork, food, etc. during the event.

\$ _____ **Total Tax Due** (3% x gross sales)

\$ _____ **Less Discount – IF PAID ON TIME**
5% of the tax due if \$100.00 or less
2% of tax due on any amount over the first \$100.00.

\$ _____ **Total Amount** for which remittance is attached.

This return, including accompanying schedules or statements, has been examined by me and is to the best of my knowledge and belief a true and complete return made in good faith, for the period stated.

This _____ day of _____, 2026. Signature _____

****Please make check payable to Baldwin County Sales & Use Tax Dept.****
All returned checks will be assessed a \$30.00 service charge.